

REGULAR MEETING MINUTES

October 1, 2015

Executive Session – 6:30 p.m.

Public Meeting – 8:00 p.m.

Branchburg Central Middle School

Media Center

I. CALL TO ORDER

The meeting was called to order at 7:14 p.m. by Board President, David Rehe who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Theresa Joyce, Carmela Noto (arrived at 8:06 p.m.), Cathy Palmieri, Olga Phelps, David Rehe and Patricia Santos.

The following members were absent: Jack Dempsey and Jose-Ramon Suarez.

Also present were: Acting Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey, and no members of the public.

II. The assembly saluted the flag.

III. Statement of Adequate Notice

IV. The Secretary called the roll.

V. CALL TO EXECUTIVE SESSION

On a motion by Mr. Ambrus, seconded by Mrs. Joyce, and carried unanimously, the Board agreed to convene at 7:14 p.m. to executive session to discuss personnel, H.I.B., and legal issues.

On a motion by Mrs. Joyce, seconded by Mr. Ambrus, and carried unanimously, the Board reconvened to public session at 8:04 p.m. with two members of the public.

VI. ACTING SUPERINTENDENT'S REPORT

Ms. Gensel spoke about the following subjects:

- Transportation schedules and bus route times;
- The transition for students from elementary school to middle school;
- Activities the 6th grade students participated in during a field trip to Fairview Lakes YMCA Camp;
- The 2015/2016 school year's continued high quality instruction through professional development;
- October highlights;
- New assessment testing for grades 3 through 8: NWEA MAP (Measures of Academic Progress) administered by computer and is known as an intuitive test.

VII. PUBLIC COMMENT

There was no public comment.

VIII. GOVERNANCE

Motion by Mr. Ambrus, seconded by Mrs. Palmieri that Items VIII.A. through VIII.B., be moved upon the recommendation of the Acting Superintendent.

On call of the vote, Items VIII.A. through VIII.B. were unanimously approved by Roll Call with Mrs. Phelps abstaining from Item VIII.A.

There was no Governance Committee report.

A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Regular Meeting and Executive Session of September 19, 2015.

B. Approval of 2015-2016 School Year District and Board Goals

BE IT RESOLVED that the Board approve the District and Board Goals for the 2015-2016 school year.

IX. EDUCATION

Motion by Mrs. Joyce, seconded by Mr. Ambrus that Item IX.A. be moved upon the recommendation of the Acting Superintendent.

On call of the vote, Item IX.A. was unanimously approved by Roll Call.

Mrs. Santos said when the Education Committee met, Mr. Matthew Barbosa Principal of Branchburg Central Middle School, and Mr. Matthew Ross 6th grade Science Teacher, updated the Committee on the chrome book initiative at Branchburg Central Middle School.

Mrs. Santos went over the procedure the students follow using a chrome book in their daily schedule.

Mrs. Santos also spoke about the following:

- New material called “Number Worlds” which will provide instructional support during the RTI period;
- Ms. Gensel said Karen Dudley, Supervisor of Science, Technology, Engineering, Mathematics, and the Arts spoke about teacher training scheduled for the new STEM standards;
- There is an in-service day on October 12, 2015;
- Kindergarten report card; and
- The next Education Committee meeting will be held on November 9, 2015 at 1:00 p.m.

A. Conferences/Travel

WHEREAS, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

WHEREAS, the attendance at stated function was previously approved by the chief school administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

WHEREAS, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

THEREFORE, BE IT RESOLVED, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Mathematics Education Meets Excellence, National Council Teachers of Mathematics, Atlantic City, New Jersey, October 22, 2015 and October 23, 2015, Total Cost – \$574.56 (Account# 11-000-240-580-02-000)

Frank Altmire

Cyberbullying, Cyber-Security and Social Media, Monroe Township, New Jersey, November 23, 2015, Total Cost - \$180.00 (Account# 11-000-240-580-02-000)

Matthew Barbosa

New Jersey Association of School Librarians (NJASL) 2015 Fall Conference, Long Branch, New Jersey, November 16, 2015 and November 17, 2015, Total Cost - \$309.60 (Account# 11-000-223-580-05-144)

Sharon Bradley

New Jersey Social Studies Conference, Piscataway, New Jersey, October 20, 2015, Total Cost - \$80.00 (Account# 11-000-223-580-04-144)

Richard DeSantis

2015 Fall School Law Forum, Atlantic City Convention Center, Atlantic City, New Jersey, October 29, 2015, Total Cost – \$75.00 (Account# 11-000-230-580-01-303)

Rebecca Gensel

New Jersey Qualified Electrician Journeyman Renewal Course, Avenel, New Jersey, December 4, 2015 through December 5, 2015, Total Cost - \$175.00 (Account# 11-000-261-580-10-428)

John Hindmarch

Math and Technology: Perfect Together – Integrating the New Standards Using Technology, Grades 6-8, New Brunswick, New Jersey, February 8, 2016, Total Cost - \$195.00 (Account# 11-000-223-580-04-144)

Michele Jordan

Professional Learning Communities at Work, Charlotte, North Carolina, November 4, 2015 through November 6, 2015, Total Cost - \$1,791.00 (Account# 11-000-240-580-02-000)

Kristen Kries

TEACHNJ: New Paradigm/Corrective Action Plans and Progressive Supervision, Monroe, New Jersey, October 27, 2015, Total Cost - \$150.00 (Account# 11-000-240-580-02-000)

Danielle Shoher

48th Annual Conference on Reading and Writing, New Brunswick, New Jersey, October 23, 2015, Total Cost – \$215.00 (Account# 11-000-223-580-05-144)

Abbie Sutherlin

Special Education Update: Current Issues, NJDOE Initiatives, and Solutions Surrounding Special Education, Monroe Township, New Jersey, October 6, 2015, Total Cost - \$177.00 (Account# 11-000-219-580-03-144)

Carol Webb

Human Resources for Anyone with Newly Assigned Human Resource Responsibilities, Edison, New Jersey, November 18, 2015, Total Cost for all Participants - \$267.00 (Account# 11-000-230-580-01-303)

Rebecca Gensel
Deborah Molinaro
Karen Muller

Human Resources for Anyone with Newly Assigned Human Resource Responsibilities, Morristown, New Jersey, November 9, 2015, Total Cost - \$89.00 (Account# 11-000-251-580-01-585)

Theresa Linskey

Human Resources for Anyone with Newly Assigned Human Resource Responsibilities, Saddle Brook, New Jersey, November 10, 2015, Total Cost - \$89.00 (Account# 11-000-251-580-01-585)

Lameka Augustin

X. HUMAN RESOURCES

Motion by Mr. Ambrus, seconded by Mrs. Joyce that Items X.A. through X.B., be moved upon the recommendation of the Acting Superintendent.

On call of the vote, Items X.A. through X.B., were unanimously approved by Roll Call.

There was no Human Resources Committee report.

A. Approval of 2015-2016 Athletic Extracurricular Stipend Positions

It is recommended that the Board approve the following Athletic Extracurricular Stipend Positions in accordance with provisions of the B.O.E./B.T.E.A. Agreement/Teachers (which is effective July 1, 2013 through June 30, 2016) as noted, and sufficient funds are available in the 2015-2016 budget.

Name	Position	Stipend
Abbie Sutherlin Rachael Johnston	Fall, Winter and Spring Intramurals (SBS)	\$630.00 Per Person Per Season

B. Approval of Substitute Teacher and Substitute Instructional Aide

It is recommended that the Board approve the following Substitute Teacher and Substitute Instructional Aide, effective October 2, 2015 through June 30, 2016 to be paid via Payroll through the General Fund, and sufficient funds are available in the 2015-2016 budget.

Michelle Weighart

XI. BUSINESS

Motion by Mr. Ambrus, seconded by Mrs. Palmieri that Items XI.A. through XI.H., be moved upon the recommendation of the Acting Superintendent.

On call of the vote, Items XI.A. through XI.H. were unanimously approved by Roll Call.

Mr. Ambrus spoke about the following subjects:

- Items G and H on the agenda;
- Bond Refinancing;
- Old York School and the possibility of renting extra space;
- Bussing;
- Status of current and upcoming projects.

A. **Bill List**

It is recommended that the Board approve the List of Bills for the period September 19, 2015 through October 1, 2015, totaling \$2,006,162.83, and ratify the Payroll for the period September 15, 2015 through October 1, 2015, totaling \$1,727,360.59.

B. **Secretary's Report**

The Report of the Secretary for August 2015 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for August 2015 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2015-2016 fiscal year.

C. **Treasurer's Report**

It is recommended that the Treasurer's Report for the month of August 2015 be accepted and filed.

D. **Line Item Transfers**

It is recommended that the Board accept the list of Line Item Transfers for the month of August 2015.

E. **Monthly Transfer Report**

It is recommended that the Board approve the August 2015 Monthly Transfer Report.

F. **Approval of Comprehensive Maintenance Plan for 2014-2015 through 2016-2017**

It is recommended that the Board approve the Comprehensive Maintenance Plan and Form M-1 for 2014-2015 through 2016-2017.

G. **Adoption of Resolution for Participation in Cooperative Purchasing of Electric Services through the Middlesex Regional Educational Services Commission Cooperating Pricing System**

It is recommended that the Branchburg Township Board of Education approve a resolution for participation in cooperative purchasing of electric services through the Middlesex Regional Educational Services Commission (MRESC).

H. Adoption of Resolution for Participation in Cooperative Purchasing of Natural Gas Services through the Middlesex Regional Educational Services Commission Cooperating Pricing System

It is recommended that the Branchburg Township Board of Education approve a resolution for participation in cooperative purchasing of natural gas services through the Middlesex Regional Educational Services Commission (MRESC).

XII. PUBLIC COMMENT

There was no public comment.

XIII. BOARD FORUM

Mrs. Joyce discussed a report she read regarding technology in the classroom.

XIV. BOARD LIAISON REPORTS

Mrs. Joyce said that school fundraisers and events are listed on the PTO website.

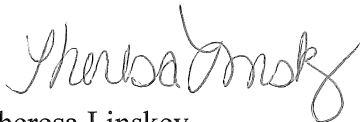
Mrs. Joyce said the next PTO meeting will be held on October 13, 2015 at 7:00 p.m.

XV. EXECUTIVE SESSION

XVI. ADJOURNMENT

On a motion by Mr. Ambrus, seconded by Mrs. Joyce, and carried unanimously, the Board agreed to adjourn at 8:36 p.m.

Respectfully Submitted,



Theresa Linskey
Board Secretary/Business Administrator